

Board Member Application



Background Information

Name: _____

Home Address: _____

Occupation (Title, Company): _____

Business Address: _____

Telephone (H): _____ (W) _____

Email: _____

Please tell us why you are interested in serving on our Board of Directors. What personal or professional experience would you bring to your board service?

Have you served on other Boards of Directors? If so, please list the organization, years of board service, and any committee roles (if applicable).

Do you speak other languages in addition to English? If so, please list along with fluency.

Do you know any current members of Cabrillo's board? If so, please list board expectations.

Cabrillo's board members are expected to serve on the board in the following ways:

- Complete a board orientation process. This process includes meeting with the CEO and members of the Management Team, touring CEDC properties, speaking with a board mentor, and reviewing key organizational materials. The orientation process also includes a check-in meeting with the CEO after six months and after one year of board service.
- Assist the board in achieving board-identified goals.
- Attend at least one external training each year around content related to CEDC operations and/or building one's capacity as a board member (Note: this is not a requirement, though it is strongly encouraged).
- Complete a Conflict of Interest form annually.
- Attend at least 75% of regular board meetings (once a month, approximately 10 meetings per a year, last approximately 2 hours)
- Attend annual Board Retreat, typically held on the last Friday evening and Saturday in January.
- Serve on at least one board committee (Program Services, Finance, or Real Estate Development; meeting times and frequency vary). The Board Chair, with input from the CEO, reviews committee rosters annually in December/January to ensure a mix of participants and skill sets.
- Contribute financially to the organization at a self-determined amount (FY 2018 goal: 100% of the board to contribute financially).
- As opportunities arise, show support for CEDC activities by attending groundbreakings, community celebrations, community events, etc.

If you agree to the above, please initial here: _____

Cabrillo is considering assisting board members with transportation and/or child care costs associated with attending regular board meetings, based on need. If you wish to speak with us about this option, please initial here: _____

One of Cabrillo's core values focuses on continuous learning, both for the staff and the Board of Directors. As you consider joining the CEDC Board of Directors, what can the board and staff do to help make your participation most rewarding?
